

THE SCHOOL DISTRICT OF STURGEON BAY
Regular Board of Education Meeting
Wednesday, December 19, 2018

President Hooker called the meeting to order at 7:02 PM in the high school library. The Pledge of Allegiance was recited.

Present were Commissioners: Hooker, Miller, Stephens, Holland, Chisholm Jennerjohn, Stephani, Alger & Hougaard. Also present were Superintendent Tjernagel and Business Manager Holtz.

- a. Motion: Hougaard/Jennerjohn to adopt the agenda as presented.

PUBLIC PARTICIPATION SECTION—also known as audience to visitors and delegations (as noted in Board Policy 0167.3 Public Participation at Board Meetings): None.

STUDENT COUNCIL REPRESENTATIVE REPORT: Ms. Tess reported that Student Council just completed the fundraising for the talent show. They raised \$700 for Feed and Clothe My People and the Adopt A Soldier program. The council also adopted two families in need in the district and provided items for the them for the holiday.

RECOGNITION: Students recognized this month were Izaak Polechek and Brenna Zuehlke. Employees recognized this month are Kathleen Hills, Deb Jeanquart, Sharon Nelson and Craig Sigl.

MINUTES: Chisholm/Alger to approve the November 14, 2018 and December 5, 2018 minutes. Motion carried unanimously.

BILLS: Motion Stephens/Hougaard to approve the November, 2018 board bills. Motion carried unanimously.

CONSENT AGENDA:

1. Accept Grants and Donations: Carrie Lundy received a grant for Sunset School Early Learning Center PE curriculum. Peggy Carstens received a grant in support of the Second Step project. Cheryl Pfister received a grant in support of the Opera for the Young – Super Storm project. Holly Selle received a grant in support of the Spanish Children’s Books project. Stacey Martin and Constance Vogel received a grant in support of the Books for Emergent Readers project. Jenny Spude, Natalie Townsend, and the Greenhouse Project Team received a grant in support of Greenhouse Lighting, as well as a Green Gifts Cellcom grant for \$1,400 in support of Greenhouse Lighting. Craig Sigl received a \$500 grant from the "Let Them Play Foundation" located in Half Moon Bay, California. *[The organization is committed to fighting against inactivity. The foundation has raised \$60k to date and donated 100% of the proceeds.]* The Sturgeon Bay PTO donated \$583.73 to help cover the cost of the updated Sawyer Elementary School t-shirts for all students. The Sturgeon Bay PTO also donated \$321.00 to the Sunrise Elementary School 4th grade team to help cover the costs of a field trip to the Weidner Center in February; students will be attending the play, *Freedom Bound*, about the Underground Railroad, which ties in well with our 4th grade social studies curriculum.
2. Accept Resignations and Retirements: Physical Education teacher Kyle Retzlaff wishes to resign from coaching in the district for family reasons at the end of the current winter sports season, as outlined in his letter included in the Board meeting packet. He will continue to serve as a physical education teacher for us.
3. Approve Early Graduation- The board was appraised of the request.

4. Second Readings of the following Board Policies:

Note: The first reading of the following Board policies took place at the November 14, 2018 regular Board of Education meeting.

- a. Board Policy 0144.1 – Compensation (revised)
- b. Board Policy 0161 – Parliamentary Authority (revised)
- c. Board Policy 0164.2 – Special Meetings (revised)
- d. Board Policy 0165.3 – Special Meetings (delete)
- e. Board Policy 1213 – Student Supervision and Welfare (revised)
- f. Board Policy 1422 – Nondiscrimination and Equal Employment Opportunity (revised)
- g. Board Policy 2271 – Early College Credit Program (revised)
- h. Board Policy 2271.01 Start College Now Program (new)
- i. Board Policy 2412 – Homebound Instruction Program (revised)
- j. Board Policy 2461 – Recording of IEP Team Meetings (revised)
- k. Board Policy 3120 – Employment of Professional Staff (revised)
- l. Board Policy 3120.04 – Employment of Substitutes (revised)
- m. Board Policy 3120.10 – Job Sharing (revised; technical correction)
- n. Board Policy 3122 – Nondiscrimination and Equal Employment Opportunity (revised)
- o. Board Policy 3123 – Section 504/ADA Prohibition Against Disability Discrimination in Employment (revised)
- p. Board Policy 3139 – Staff Discipline (revised)
- q. Board Policy 3160 – Physical Examination (revised)
- r. Board Policy 3430.01 – Family & Medical Leave of Absence “FMLA” (revised)
- s. Board Policy 4122 – Nondiscrimination and Equal Employment Opportunity (revised)
- t. Board Policy 4139 – Staff Discipline (revised)
- u. Board Policy 4160 – Physical Examination (revised)
- v. Board Policy 4430.01 – Family & Medical Leave of Absence “FMLA” (revised)
- w. Board Policy 4440 – Job-related Expenses (revised)
- x. Board Policy 5111 – Eligibility of Resident/Nonresident Students (revised)
- y. Board Policy 5200 – Attendance (revised)
- z. Board Policy 5512 – Tobacco Use by Students (revised)
- aa. Board Policy 5516 – Student Hazing (revised)
- bb. Board Policy 5530 – Drug Prevention (revised)
- cc. Board Policy 5540 – The Schools and Governmental Agencies (revised)
- dd. Board Policy 5630 – Corporal Punishment (revised)
- ee. Board Policy 5772 – Weapons (revised)
- ff. Board Policy 5870 – Student Production of Goods and Services (revised)
- gg. Board Policy 6330 – Leasing School Property (revised)
- hh. Board Policy 6520 – Payroll Deductions (revised; technical correction)
- ii. Board Policy 6700 – Fair Labor Standards Act “FSLA” (revised; technical correction)
- jj. Board Policy 6830 – Audit (revised)
- kk. Board Policy 7217 – Weapons (technical correction)
- ll. Board Policy 7440 – Facility Security (revised)
- mm. Board Policy 7530.02 – Staff Use of Personal Communication Devices (revised)
- nn. Board Policy 8310 – Public Records (revised)
- oo. Board Policy 8340 – Providing a Reference (revised)
- pp. Board Policy 8405 – Environmental Health and Safety Program (revised)
- qq. Board Policy 8462 – Student Abuse and Neglect (revised)
- rr. Board Policy 8500 – Food Services (revised)
- ss. Board Policy 8760 – Student Accident Insurance (revised)
- tt. Board Policy 9130 – Public Requests, Suggestions, or Complaints (revised; technical correction)

- uu. Board Policy 9160 – Public Attendance at School Events (revised)
- vv. Board Policy 5114 – Nonimmigrant Students and Visitor Programs (revised)
Hougaard/Jennerjohn

Hougaard/Jennerjohn to approve the consent agenda items as presented. Motion carried unanimously.

OPERATIONS AGENDA:

- 1 Consent Agenda items requiring attention (if any)
2. Special Presentation from School District Auditor: Schenck is the district auditor. Information and report summary provided.
3. Motion: Hougaard/Stephani to approve the audit report as presented. Motion carried unanimously.
4. Report on Other Postemployment Benefits (OPEB) (informational item): We do not have an OPEB trust (setting aside money every year), we provide money as we go. The school provides a staff list to Key Benefit Concepts, LLC and they generate the Accounting Report of Liabilities of Participants' OPEB.
5. Educational Programming Operational Referendum Planning Update (informational item): As discussed again in recent days, weeks and months, we know our current educational programming operational referendum (also known at times as a revenue limit override referendum) expires at the end of the current school year. As a quick summary, our community has approved three-year operational referenda in the spring of 2007, 2010, 2013, and 2016. We currently plan to go back to the voters in the spring of 2019, and realize the deadline for approving a resolution to be on the April ballot is January 22, 2019. We plan to take such action in our January 16 regular Board of Education meeting.

As an addition to our process this time, we enlisted a community advisory group that reviewed materials in advance, met in person on November 28, and had representatives from the group meet with the Board of Education in the December 5 Board learning session. Additionally, we have reviewed projections Jake Holtz has generated with a combination of projection assumptions, considerations of the political context at the state level, and ongoing Board discussion.

While we plan to continue to weigh a wide variety of pieces of information, we also know that there will be key pieces of information we simply won't know when the Board needs to approve a resolution in January. We will most likely not see an initial draft of the Governor's next biennial budget until February, and although the budget is technically due to be passed by July 1, we have seen it take as long as October.

As I prepare this overview, we know that even though the economy is doing well overall, we still have a tremendous obligation to our community to be fiscally prudent. At the same time, not knowing what the next state budget will bring, we need to be conservative in our projections. While staffing cuts have been made over the years including since the last referendum in 2016, we are at a point where cutting additional positions risks existing programming—and also risks the very quality of education we provide at a time when the needs we are confronted with are great and they are also quite varied versus other times in the history of public education. To put it into terms similar to some of our discussions from three years ago, we know that cutting the equivalent of approximately 25 teaching positions in year one of the last referendum was not a viable options then, neither is it a viable option now.

Please see the three projection reports (labeled as Projection Report A, B, & C) in the Board packet. Jake will talk us through the differences much like he did during the December 5 learning session.

To be clear to anyone reviewing the meeting packet, there is no action that will be taken by the Board on this item in December. Additional discussion is planned for a special learning session on January 2, 2019. Action in the form of a resolution is planned for the regular January 16, 2019 Board meeting.

I have been in contact with Quarles & Brady who will assist us with aspects of the process as in the past. So far, I told them that I anticipate us using the same basic wording as in the past, as well as the three-year approach.

6. Motion: Stephens/Hougaard to certify the ACT 143 Safety Drill Reports & Safety Plan, as presented. Motion carried unanimously.
7. Approve Team Selection for High School Classroom and High School/District Office Project-tabled. Propose options at the January meeting and determine how to proceed-tabled.
8. Motion: Hougaard/Jennerjohn to approve Mark Felhofer as the 7th grade girls basketball coach. Motion carried unanimously.
9. Motion: Holland/Alger to approve Brit Gardner as the Destination Imagination Coordinator. Motion carried unanimously.
10. Motion: Hougaard/Holland to approve Lori Mellen as the Business Office Payroll Specialist. Motion carried unanimously.
11. Motion: Hougaard/Stephens to approve the Sturgeon Bay High School Course Description Book for the 2019-2020 school year. Information has been received that the Home Construction Program will be paused for the 2019-2020 year. Motion carried unanimously.
12. Motion: Hougaard/Jennerjohn to approve the 2019-2020 TJ Walker Middle School Course Offerings. Motion carried unanimously.
13. Open Enrollment Capacity (informational item this month): Information was presented and reports reviewed. Approval will not occur until the January meeting.
14. Reports:
 - a. Legislative-none
 - b. CESA-none
 - c. Committee/Seminars-none
 - d. Administrative Reports presented.
15. Motion: Hougaard/Chisholm to adjourn at 9:05 PM. Motion carried unanimously.

Respectfully submitted by,
Ann DeMeuse
Board Recording Secretary

Date: _____

President's Signature: _____